

Llangollen Rural Community Council 18/16
Minutes of Meeting held in Froncysyllte Community Centre
on Tuesday 6th September 2016

Present

Cllr. Mrs Alyson Winn	Cllr. Darrell Wright
Cllr. Mrs DJ Evans	Cllr. Anthony Roberts
PCSO Andy Harris	PCSO Alison Heron
Mrs S.A. Jones	

Chairman: Cllr. Mrs Alyson Winn Clerk: Mrs S.A. Jones

At the start of the meeting the Clerk asked if the Councillors would sign a form to say that they would undertake to observe the new code of conduct for Llangollen Rural Community Council (booklet which was adopted in June) and approved by full Council 7th June 2016.

1. Apologies

Apologies for absence have been received from Cllr. Mrs Sue Kempster and Cllr. Jim Davies business. Cllr. Geraint Roberts unwell, Cllr. Elfed Morris compassionate leave, Cllr. Mark Valentine family commitment and Cllr. Glyn Jones on holiday.

2. Declaration of Interest

There were no declarations of interest.

3. Police Matters

The Chairman Cllr. Mrs Alyson Winn welcomed PCSO Andy Harris and PCSO Alison Heron to the meeting. PCSO Andy Harris gave the report which covered July and August.

Trevor – In July there had been one case of anti-social behaviour.

Fron - There had been two cases of anti-social behaviour.

Trevor – During August there had and been two cases of arson on the old railway line and four cases of anti-social behaviour on the Trevor Estate.

Fron – There had been two cases of anti-social behaviour and two cases of criminal damage.

It was decided by the Community Councillors that the priorities for September would be for PCSO Dave Jenkins to spend his time checking out issues identified within the three villages.

4. Outstanding Work Log

The work log had been updated and a new page of outstanding actions issued to members.

5. Members Urgent Reports

Trevor: It was stated that there were potholes at the bottom of Tower Hill road. There were complaints about cars speeding along Llangollen Road at about 7am. A suggestion was made for a 30mph sign to be erected by the Duke of Wellington.

Fron: A question was raised about the shop on the A5 if it was to be let for residential or commercial use.

Councillors were pleased to hear that the number 64 bus had now restarted from Llanarmon Dyffryn Clwyd via Froncysyllte to Llangollen the Clerk was asked to see if she could get a timetable.

6. Minutes of the Previous Meeting

The minutes of the previous meeting had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

7. Matters Arising from the Minutes 19/16

Following the July meeting the Clerk had contacted Mr Cartwright to ask if he would be willing to act as the official Solicitor for the Community Council. Mr Cartwright has agreed to this.

A site meeting has been held in the lay-bye in Froncysyllte in attendance were C/Cllr. Pat Jeffares, Mr Paul Fairclough WCBC responsible for Trunk Roads, Cllr. Mrs Alyson Winn Chair of Llangollen Rural Community Council and Mrs Sue Jones Clerk to the above Council.

There have been complaints about cars parked on the island between the lay-bye and the A5 in Froncysyllte and this is causing a problem for motorists who are turning onto the A5 trunk road from the lay-bye.

Paul Fairclough had looked at the problem and could see that there was a lack of visibility due to the parking on the island. He gave two suggestions on how to alleviate the problem.

1. Double yellow lines along the roadway in front of the island with an understanding that the control would be no parking up to the lay-bye.
2. Reduce the island to a pavement width (road side) and use the excess, by the toilets to create extra parking.

The two options will be put forward to the Welsh Assembly Government for a decision. At the meeting the second option was the most popular as there was a lack of parking space in this area of Froncysyllte.

8. Planning

Planning Applications:

Variation of condition 12 imposed under planning permission P/2011/0117 to allow dual use of converted garage as both granny annex and as holiday accommodation.

Woodbine Cottage, Pontcysyllte, Trevor P/2016/0716

Amendment to previous planning permission to reduce the size of garage and workshop (9.0m wide & 2.4m high) with mono pitch roof and to relocate to northwest boundary.

2 Cromwell Terrace, Garth Road, Garth P/2016/0736

There were no objections to the above applications.

Certificates of Decision:

Conservatory and front elevation

Stone Cottage, Cwmalis Road, Froncysyllte P/2016/0616 Refused

9. Correspondence

E.Mail:

C/Cllr Pat Jeffares information regarding the number 64 bus route.

Lynda Slater Canal & Rivers Trust asking for permission to re-locate the seat at bridge 34W.

Wrexham County Borough Council:

Framework for the procurement of Youth (Support) Services

Invitation to the Mayor's Charity Dinner Dance 7/10/16

Martin Howarth – cemetery development.

One Voice Wales:

Agenda and minutes for the next meeting 7/9/16

Draft Local Government (Wales) Bill

Correspondence and information from the Future Generations Commissioner.

General:

Thank you card from Mrs Joan Morris

JDH Business Services Ltd. Accepting the appointment as our Internal Auditor with terms and conditions.

Wrexham Area Civic Society newsletter and programme

Details of previous Chairman's allowance and how it was spent.

Receipts:

Mr PJ Ankers

Peter Green Groundcare

10. Leasing of Playgrounds**20/16**

The two play-areas that are Leasehold applications i.e. The Oaks and Froncysyllte Community Centre are still pending at the Land Registry Office.

11. Footpaths & Roadways

Nothing to report

12. Projects 2015/2016

Councillors agreed for the Clerk to ask Mr Ankers to weed and cut back the containers and the raised beds in Trevor and Garth.

13. Meetings / Training

Nothing to report

14. Noddfa Cemetery Report

All the letters have been sent out to the local Funeral Directors with the rules of the cemetery.

15. Playgrounds including Garth Playground

Work on the refurbishment of the play-area in Garth is planned to start on the 13th September. Following the Annual Independent Inspection report on the playgrounds in the Ward a meeting of the playground committee was arranged during the Summer recess to look at any points highlighted. Cllr. Mrs Sue Kempster will give her report at the October meeting.

16. Newsletter

The newsletter will be ready for distribution about the 14th September.

17. Garden Competition

The Best Kept Garden competition was held in July and a Presentation evening will be held on the 8th September in the Garth & Trevor Community Centre.

18. External Audit

The Annual return has now been received from the External Auditor with no issues identified. The External Auditor Grant Thornton said 'on the basis of our review, in our opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'

19a. Finance

Copies of the Bank balances, payments and a list of receipts were distributed to the members and checked. The following invoices were authorised for payment:

Mrs SA Jones (August salary)	101881	NJC rates
Mr PJ Ankers	101882	415.00
Peter Green Groundcare	101883	490.00
WCBC	101884	106.63
Excel signs	101885	86.40
Peter Green Groundcare	101886	545.00
Mrs SA Jones	101887	NJC rates
Mr PJ Ankers	101888	220.00
HM Revenue	101889	PAYE
Garth School	101890	500.00
Fron School	101891	500.00
Seion Chapel	101892	200.00
St David's Church	101893	250.00
Capel Y Groes	101894	250.00
BP & D	101895	-----

19b. Finance Committee Meeting

21/16

The Chair of Finance Cllr. Mrs DJ Evans gave her report of the recent finance sub-committee meeting.

Year-end payments & receipts against budget & Year-end balance of account against bank statement.

The Bank Statement was reconciled and signed by the Chairman.

The Year-end balances, payments and receipts against the budget / precept were checked and all balanced. Approved by full Council.

Financial Regulations

The new Financial Regulations had been checked with the previous regulations by the Chairman and Clerk. The Finance Committee approved all changes. Approved by full Council.

Clerk's Contract of Employment

The Clerk had contacted One Voice Wales to request a Model Contract of Employment as her original contract needed to be updated. The finance committee requested her to update the contract. Approved by full Council.

Clerk's Hours & Responsibilities

The Clerk stated that to date she has worked 498 hours with a commitment for 480. She was not unduly concerned about the extra hours as she felt that they would even off by the end of October.

Responsibilities – since she became the Clerk she had taken over the maintenance of five playgrounds, newsletter, a presentation evening for the garden competition, with responsibility for the cemetery as well as her normal clerical duties.

20. Date, Time and Venue of the Next Meeting

The next Council meeting will be held at 7pm at Garth & Trevor Community Centre on Tuesday 4th October 2016.

As there was no further business to discuss, the Chairman closed the meeting.