

**Llangollen Rural Community Council**  
**Minutes of Meeting held in Garth & Trevor Community Centre**  
**on Tuesday 6<sup>th</sup> June 2017**

9/17

**Present**

Cllr. Darrell Wright  
 Cllr. Mrs Alyson Winn  
 Cllr. Mrs Sue Kempster  
 Cllr. Steve Jones  
 Mrs S.A. Jones

Cllr. Elfed Morris  
 Cllr. Mrs DJ Evans  
 Cllr. Steve Edwards  
 C/Cllr. Anthony Roberts

Chairman: Cllr. Darrell WrightClerk: Mrs S.A. Jones

A Declaration of Acceptance of Office was signed by C/Cllr. Anthony Roberts.

**1. Apologies**

Apologies for absence have been received from Cllr's. Mark Valentine & Jim Davies as they are away on business.

**2. Declaration of Interest**

There were no declarations of interest.

**3. Police Matters**

PCSO Dave Jenkins was unable to attend the meeting but had sent the following report for May to the Clerk.

**Trevor -**

Two cases of anti-social behaviour on the Trevor Estate.

It was decided by the Community Councillors that the priorities for June would be for PCSO Dave Jenkins to spend his time checking out issues identified within the three villages.

**4. Outstanding Work Log**

The work log had been updated and a new page of outstanding actions issued to members.

**5. Members Urgent Reports**

**Trevor:** A complaint was made about a car that is part on the pavement and the other half on the roadway in Charles Avenue.

**Garth:** On the corner of Garth Road, just a little bit further up from the entrance to the Oaks is a small gateway and it was reported that garden refuse had been deposited there.

It was reported that opposite Croesiolyn Farm the fence has been cut and some concrete posts have been deposited inside the fence. The Clerk to report these to Wrexham County Borough Council.

**Fron:** The verges need cutting on Gate Road.

There have been complaints about cars parking on the pavement by the Pizza Shop on the A5 in Fron.

**6. Minutes of the Previous Meeting 10/17**

The minutes of the previous meeting had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

**7. Matters Arising from the Minutes**

The Clerk has written to Nigel Davies regarding Community Agents and he will be attending the meeting in July.

Following the request from residents on the Trevor Estate, for a 20mph speed limit between Charles Avenue and The Scout Hut on Heol Penderyst, a reply has been received from Wrexham County Borough Council to say that this will be considered after the 20mph schools programme has been completed.

A decision on installing double yellow lines on Station Road in Trevor is still outstanding and C/Cllr. Roberts will be meeting up with officials from Wrexham County Borough Council.

**8. Planning**

Tree Preservation Order TPO No 271/2017  
Llanerch Cottage, Yr Ochr, Fron.

**Certificates of Decision**

There were no certificates of decision.

**9. Correspondence**

**Email:**

Alison Powell Arcadis – Trevor Basin Masterplan and invitation to attend a workshop.  
Invitation to the Mayor's civic visit to St Siles Parish Church 25/6/17.  
Ian Land fundraising for a defibrillator at ther Pontcysyllte Aqueduct.

**One Voice Wales:**

Model Local Resolution Protocol for Community & Town Councils.

**General:**

Rospa, Confirmation that they will do a risk assessment and their Risk Assessment Report on the Woodlands Grove playground.

Marie Russell Wrexham Town & Community Council Forum meeting Thursday 29<sup>th</sup> June 2017.

**Receipts:** Mr Ankers

**10. Footpaths & Roadways**

An e mail has been received from Mark Watson Jones from the Trunk Road Agency to say that further work will be carried out later in the year on the A5 verges.

**11. Projects 2016/2017**

A site meeting to discuss what to do with the raised bed outside the Premier shop in Trevor will take place on Friday 9<sup>th</sup> June 2017.

**12. Meetings / Training**

Councillors Steve Edwards and Steve Jones have attended a One Voice Wales Course – New Councillor Induction training.

**13. Noddfa Cemetery Report****11/17**

The Noddfa Cemetery Chairman Cllr. Elfed Morris has met with Claybrook's Construction for a quote to alter the ramp / footway at the cemetery and before the new seat is installed it was decided that this should be placed on concrete, with a concrete pathway.

He has also contacted Barnett Engineering for a quote to alter the ramp at the cemetery.

**14. Playgrounds**

The Woodlands Grove playground is closed until the end of June but it may re-open in July. A risk assessment has been carried at the playground by ROSPA.

The ROSPA report has recommended a 2m fence around the playground and the Chairman is in the process of getting at least three quotes for this. A number of contractors were then mentioned.

Cllr. Elfed Morris stated that he was not happy spending public money on a fence, but the Chairman Cllr. Darrell Wright responded that even if the Community Council closes the playground they are still responsible for it.

The official opening of the Garth playground will take place on Saturday 22<sup>nd</sup> July from 2pm onwards with a 'Picnic in the Park' event.

**15. Approval of Policy Documents**

The Code of Conduct and Freedom of Information policies have been re-adopted and a new policy on Social Media has been approved.

**16. Approval & Signing of new banking mandate**

The Community Councillors who attended the meeting signed the new banking mandate, but as Cllr's Davies and Valentine were not at the meeting they will have to sign later.

**17. Newsletter**

The Summer newsletters have now been distributed to the various Councillors. The closing date for the Autumn Newsletter will be Monday 15<sup>th</sup> August.

**18. Best Kept Garden Competition**

The 2017 Best Kept Garden Competition will be judged on Wednesday 12<sup>th</sup> July by Ms Andrea Evans and Mr Tony Roberts.

**19. Planters in the Ward**

The plants have been ordered and delivered for the planters in the Ward. The Chairman thanked all the Councillors who had helped with the planting.

**20. Finance****12/17**

Copies of the Bank balances, payments and a list of receipts were distributed to the members and checked. The following invoices were authorised for payment:

David Cartwright	101960	-----
Mrs SA Jones	101961	NJC rates
Mr PJ Ankers	101962	280.00
Peter Green Groundcare	101963	765.00
JDH Business	101964	154.80
BPD	101965	625.00
HM Revenue & Customs	101966	PAYE
Fron Community Centre	101967	3,000.00
Garth & Trevor Community Centre	101968	3,000.00

**21. Internal Audit / External Audit**

The Annual return has now been received from the Internal Auditor with one issue identified. After due consideration the Chairman signed the Annual Return and asked the Clerk to now forward it to the External Auditor Grant Thornton.

**ISSUE:**

The Council received a WREN grant during the year that was paid directly to the contractor that provided the playground, actual payments by the Council to the contractor were for a balance of £2,084 plus the vat element. The playground cost a total of £44,562 but there has been no addition to fixed assets for the playground.

**RECOMMENDATION:**

The asset register should be updated to include the playground purchased in 2016/17. The Clerk should seek further guidance from the external auditor as to how the valuation of the playground should be treated. i.e. Should it be entered in the register at the £2,084 cost to the Council or should it be entered as £44,562?

**FOLLOW UP:**

The Clerk has contacted Grant Thornton to ask for guidance and she has been told to add £44,562 to the fixed asset total. The Annual Return has been amended and signed by the Chairman and Clerk.

E Mails received from Grant Thornton to confirm that £44,562 should be added to the fixed assets on the Annual Return and that there has been a change of management responsibility of 30/5/17.

**21. Date, Time and Venue of the Next Meeting**

As there was no further business to discuss, the Chairman closed the meeting. The next Council meeting will be held at 7pm at Garth & Trevor Community Centre on Tuesday 4<sup>th</sup> July 2017.

